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I. PROFILE OF THE POLYTECHNIC

1.	Year of Establishment	25 th Sept. 1981
2.	Yearly Intake	110
3.	Diploma Programme	4
4.	Teaching Staff	29
5.	Heads of Department	4
6.	Teacher : Student Ratio	1:15
7.	Number of Classrooms	11
8.	Model Classroom with Audio-visual Aids	1
9.	Number of Laboratories	8
10.	Workshops	4
11.	Computer Labs	2
12.	Library	1
13.	Boys' Hostel	2
14.	Girl's Hostel	2
15.	Seminar Hall	1
16.	Auditorium	1
17.	Sports Ground (Small)	1
18.	Basketball Court	1

II. MANDATE

The Mizoram Polytechnic, Lunglei is administered by the Directorate of Higher and Technical Education and is funded by the State Government.

The Institution is offering All India Council for Technical Education (AICTE) approved technician - level diploma programmes in engineering and technology to candidates selected according to norms prescribed by the state government, using curricula and evaluation systems approved by the Mizoram State Council for Technical Education.

The Polytechnic is permitted to offer need-based continuing education programmes/courses to the community under the Community Development Through Polytechnic (CDPT).

The polytechnic is also permitted to offer skill-training/up-gradation courses and recognize technology transfer programmes for the rural community under the Community Development Through Polytechnic by the Ministry of Human Resource Development (MHRD).

The Institution has the responsibility to produce employable technicians, entrepreneurs and also to uplift the community through technology transfer and training.

III. VISION

To become a centre of excellence and to produce high quality technical human resources

IV. MISSION

Mizoram Polytechnic, Lunglei established by the Government of Mizoram offers diploma level programmes in engineering and technology. It aims to be a leading provider quality technician education programmes.

Our Mission is :

- We will provide the appropriate equipments in laboratories and workshops with stakeholders' centric curricula.
- We will establish sustainable partnerships with Government Departments & industries.
- We will provide opportunity to the staff for professional development and continuing education & training in various government departments/organizations and industries.
- We will promote rural development through vocational training and transfer of appropriate technologies.

Our core values are:

- Quality
- Transparency
- Staff Development
- Community Service
- Environmental Development
- Women Development

V. FACULTY MEMBERS

Principal : Er. Lalnuntluanga

1. Department of Civil Engineering

Er. C.Lalmachhuana	-	Lecturer Selection Grade
Er. C.Lalrintluanga	-	Lecturer Senior Grade
Er. R.Lalremruata	-	Lecturer
Er. R.Vanlalmalsawma	-	Lecturer
Er. C.Malsawmtluanga	-	Lecturer

2. Department of Electrical Engineering

Er. Lalmuankima Sailo	-	Lecturer Selection Grade
Er. Lalramhluna	-	Lecturer Senior Grade
Er.H.Lalmangaihzuala	-	Lecturer
Er. K.Vanlalhruaia	-	Lecturer

3. Department of Mechanical Engineering

Er. Lalsangliana	-	Lecturer Senior Grade
Er. F.Ainghinglova	-	Lecturer Senior Grade
Er. Lalhmingmawia	-	Lecturer
Er.K.Lalduhawmi	-	Lecturer

4. Department of Computer Science & Engineering

Er. C.Lallawmsanga	-	Lecturer Senior Grade
Er. Kamalesh Sarkar	-	Lecturer Senior Grade
Er. V.L.Chhanhimi	-	Lecturer Senior Grade
Er. Vanlalhlana Ralte	-	Lecturer Senior Grade
Er H.Zonunsanga	-	Lecturer

5. Department of Science & Humanities

Zoramchhana	-	Lecturer Selection Grade (Physics)
Lalbiakveli	-	Lecturer Senior Grade (English)
Helen Lalrinkimi	-	Lecturer Senior grade(English)
Jenny R.Lalmuanzuali	-	Lecturer Senior grade(Economics)
Dr.K.Lalnunsiami	-	Lecturer (Mathematics)
Lalkungpuii	-	Lecturer (Economics)
R.Lalruatkimi	-	Lecturer (Physics)
C.Rohlupuii	-	Lecturer (Chemistry)

6. **Workshop & Technical Supporting Staff**

Lalmalsawma	-	Demonstrator (Physics)
Elizabeth Darzami	-	Lab. Technician (Electrical)
J.Lalmangaihzuala	-	Lab. Technician (Mechanical)
P.Lalhmachhuana	-	Lab. Technician (Mechanical)
PC.Lalremsiami	-	Lab. Technician (Civil)
F.Lalkamlova	-	Instructor (Carpentry)
Hmingthanzuala	-	Foreman(Mechanical)
C.Zothanpari	-	Foreman (Workshop)
Darhmingthanga	-	W/A

7. **Establishment Staff**

Superintendent	-	Lalsiamthari Bawihlung
Lalremmawii	-	UDC
K. Lalmalsawmi	-	LDC
K.Lalruatkimi	-	Casual (Clerk)
C.Lalramchhana	-	Casual (Clerk)
Lalrosiama	-	Peon
Thannguri	-	Sweeper

8. **Academic Staff**

Zoramchhana	-	Coordinator
Lalmuankima Sailo	-	Asst.Coordinator
Zadingliani Hrahse	-	Computer Attendant(Clerk)
Helen Rosangliani	-	Casual (Clerk)

9. **Hostel Staff**

C.B. Lalruatkima	-	Hostel Superintendent
Murmu	-	Cook

10. **Drivers& Conductor**

R.Lalpianga	-	Driver
PC.Lalthanglura	-	Driver
K.Lalhmingmawia	-	Driver

VI. PROFILE OF THE INSTITUTE

Mizoram Polytechnic, Lunglei is the first Technical Institution, established in 1981 by the Government of Mizoram. At present, the institute is approved by All India Council for Technical Education vide No.R.21/ERO/98/1726, 01. 9th July 1998 and administered by the Directorate of Higher & Technical Education and is an ISO 9001:2008 certified institute. The Mizoram State Council for Technical Education advised the Govt. of Mizoram for the Welfare and Management of the Institute and also issues Mark sheets and Certificates to the pass outs of the Institute.

The institution is located at Hrangchalkawn which is 8 kms from Lunglei town, 235 kms from Aizawl via Hnahthial and about 170 kms via Thenzawl. The Institute's Campus flung over an area of about 2000 acres of hillocks, beyond which a good scenery of beautiful mountains are visible, putting up a background for an ideal environment for the students to prosecute their studies in an atmosphere congenial to their body and mind. A regular Institution Bus Service plies between Lunglei Town and Hrangchalkawn (where the Institute is locating). Students are provided with residential accommodation two RCC building for Girls' Hostel and one Assam type & one RCC Building for Boys' Hostel. Active steps are being taken to renovate the staff quarters so that majority of the teachers will be able to reside at the campus.

VII. COURSES OF STUDY

The institute offers courses of study leading to the award of the following Diploma in Engineering:-

1. Diploma in Civil Engineering with an intake capacity of 30
2. Diploma in Electrical Engineering with an intake capacity of 30
3. Diploma in Mechanical Engineering with an intake capacity of 20
4. Diploma in Computer Science & Engineering with an intake of 30

All these courses are the three (3) years duration consisting of six (6) Semesters/Terms. Each semester/term consists of a minimum of 90 days of instruction of average 6 hours a day in 5 days a week in class room, laboratory, workshop and field work excluding Semester/Term End Examination, preparation and other holidays as per Academic Calendar.

VIII. ADMISSION PROCESS

How to apply:

Candidates seeking admission to Mizoram Polytechnic Lunglei should apply by filling up the application forms obtainable from the Principal, Mizoram Polytechnic Lunglei, or from the Technical Cell of the Directorate of Higher & Technical Education Chaltlang, Aizawl or from **website *polytechniclunglei.mizoram.gov.in***. After filling up the application forms, the same must be submitted to the Principal, Mizoram Polytechnic Lunglei, or Director, Higher & Technical Education or in the same website on or before the last date as notified by the authority.

IX. QUALIFICATION STANDARD FOR ADMISSION

Candidates seeking admission must have passed HSLC Examination or its equivalent conducted by any recognized Board of the State or Central Government with Mathematics and Science. State Council will decide the equivalence of other examinations and notify from time to time

X. SELECTION AND INTERVIEW

Eligible candidates who applied for admission are first screened through written exam, after which they are called for personal interview at Mizoram Polytechnic Campus in their own expenses. While attending the interview, *the candidates are required to bring all their original documents.*

Selection will be made subject to the availability of seat and purely on the basis of merit order of performance in the written and personal interview.

The selected candidate must report to the Principal for admission as notified by the authority from time to time. If a selected candidate fails to do admission within the specified times his/her admission will automatically stand cancelled and the seat will be allotted to the candidate in the waiting list.

Note: A candidate debarred from appearing in any examination by authority constituted by Government Statutory Board/University shall not be eligible for admission during the period of debarment.

XI. DOCUMENTS TO BE SUBMITTED ALONGWITH THE APPLICATION FORM

Candidates should submit attested copies of the following documents (Attested Copy) along with their application form:

- 1) Marksheet of H.S.L.C. or its equivalent examination. OR Admit card for candidate who are waiting for HSLC result
- 2) Birth Certificate
- 3) Tribal Certificate for Scheduled Tribe/Scheduled Caste candidates
- 4) Two copies of Recent Passport size Photograph.
- 5) Adhaar card.

XII. AGE LIMIT

Candidate seeking admission must be between 15 years and 25 years of age and there will be 5 years upper age limit relaxation for Schedule Tribe/Schedule Caste/Other Backward Classes. Age limit for departmental candidates for direct admission on nomination from State Government Department/Autonomous District Council within Mizoram State will be up to 45 years.

XIII. RESERVATION

1. 10% of total seats of each discipline shall be reserved for departmental/sponsored candidates for direct admission on deputation/sponsored from employee under Mizoram State Government.
2. 3% of total seats of each discipline shall be reserved for physically challenged candidates from Mizoram.
3. 10% of the total intake of each discipline is allocated for pass outs of ITIs to join the Polytechnics in the second year (i.e. Term-III) through lateral entry subject to availability of seats. A minimum mark for admission through lateral entry is 45% score in Class-X or equivalent standard for General Category Candidates and a pass in the Class-X for S.T. Candidates.

XV. TRAINING AND PLACEMENT

Final year students undertake Industrial Visiting and outside the state as part of the curriculum

Apprenticeship training is provided to successful pass out students

Assistance for job Training & Placement for job is provided to successful pass out students

XVI. HOSTEL ACCOMODATION

This institute is a residential institution having separate hostels for boys and girls. The storied RCC Girls' Hostel can accommodate about 35 inmates where as the two Blocks of Boys' Hostel can accommodate about 50 inmates at the moment. As boys' Hostel is under construction.

All the students are expected to reside in the Hostel. However, in the event on non-availability of seats and other exceptional cases, special consideration may be given to such students.

All the students residing in the hostel must join the common mess, which will be managed by the Mess Management Committee under the supervision of the Hostel Superintendent who is a full time staff of the hostel.

XVII. LIBRARY FACILITIES:

Library Automation was done (using SOUL 2.0) under AICTE-NEQIP scheme recently. The institute has got about 10000 books at present. New books are procured every year. Besides, the Library subscribes a good number of Indian and Foreign Journals of Technical Education and Technology concern, and a number of magazines and dailies.

A students can borrow 3 books at a time for 2 (two) weeks through borrower's card issued to the students. The library has enough reading for studies.

XVIII. SCHOLARSHIP/STIPEND:

1. ***Post Matric Scholarship for Scheduled Tribe (Tribal Scholarship)***
Candidate who belongs to Scheduled Tribes and is permanent resident in the State of Mizoram can apply this Scholarship by filling up the application form and submitting the same to the Mizoram Scholarship Board within the specified time.

Scholarships will be paid to the students whose parents/guardians' income from all sources does not exceed Rs. 2,00,000/- per annum

2. *Stipend and Book Grant under NEC*

The stipend and book grants are open only to a candidate who is a permanent resident of any of the States in the North-East. The Certificate to this effect obtained from the Deputy Commissioner of the district in which the candidate is a permanent resident must be produced by the candidate. Certificate from any other authority will not be accepted. However, for SC/ST applicants, the SC/ST Certificate issued by the competent authority can be considered as PRC.

The minimum marks for the grant of stipend should be 55% for General/OBC/MOBC and 50% for SC/ST candidates

3. *Pragati scholarship scheme for Girl students*

The girl candidate admitted to First year OR Second year of Diploma level course through lateral entry are eligible ____

- 1) Maximum two girls child per family are eligible.
- 2) Family income from all sources should not be more than Rs. 8 lakh per annum.

Note: A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends

XIX. EXAMINATION

- 1) Every Term/Semester End Examination is conducted by Mizoram State Council for Technical Education.
- 2) Semester exam is usually conducted during the month of May – June for even terms and Nov – Dec for odd terms
- 3) **Dropped Subject** : Course subject for any student is called '*dropped subject*' due to any of the following reason(s) :
 - i) Class attendance below 75%
 - ii) Internal Test marks below 50%
 - iii) Failed in home assignment.
 - iv) Bad behavior.

Dropped Subject for any students needs registration with appropriate fees for each individual subject, and classes are to be attended alongwith regular students. Dropped subject registration are to be done at the time of admission for regular students.

- 4) **Backlog Subject** : Course subject for student is termed '*Backlog subject*'. If the total mark (total of internal and external marks) of any subject is less than of 40% in theory and 50% in practical.
Backlog subject also require registration against every individual subject with prescribed fees. This registration is done in the month of March for even terms and September for odd terms.

- 4) **Year lost** :If the total of dropped & backlog subjects for any student during the Year, that is, I and II semester- 1st Year, III and IV semester – 2nd Year, V and VI semester – 3rd Year, is greater than three subjects, he/she could not proceed to higher semester and will be term as '*Year lost student*' and need to attend classes like fresh student in that particular Year that He/she had lost.
- 5) **Diploma Certificate**: Diploma Certificate is awarded to student after completion of the whole course by Mizoram State Council for Technical Education. (MSCTE) from accumulation of all the marks from all semesters. Accordingly,

Distinction	-	75% and above
First Division	—	60% - 74%
Second Division	-	50% - 59%

Student to be awarded Diploma Certificate also need clearance Certificate from all the Departments in prescribed form.

XX. FEE STRUCTURE FOR POLYTECHNICS :

All the Fees are to be deposited in the Institution Account

No: 000201870000736 IFSC Code : YESBOMAB006

Payment Receipt has to be submitted / shown to the Academic Section, Mizoram Polytechnic Lunglei

1. INSTITUTION :

In reference to the Govt. approval vide memo **No.B.17011/1/2022-HTE Dt.08.06.2022** the following rates of fees for Polytechnics are to be effective from the Academic Session 2022-2023.

Sl.No.	Particulars	Approved Rates of Fees (in Rs.)
(1)	(2)	(3)
1.	Admission Fee	120/-p.a.
2.	Tuition Fee	200/-p.m
3.	Registration Fee	60 /-one time
4.	Affiliation Fee	20/- per student (one time)
5.	Library Fee	300/- p.a
6.	Medical Fee	100/- p.a
7.	Laboratory Fee	400/- p.a
8.	Internal Examination Fee	150/- p.a
9.	Institution Development Fee	1000/- p.a
10.	Identity Card Fee	150/- (one time)
11.	Transportation Charge	100/- p.a
12.	Electric and Water Charges	250/- p.a
13.	Students Union Fee	200/- p.a
14.	Games and Sports Fee	200/- p.a
15.	Magazine Fee	200/-p.a
16.	Caution Money	250/- p.a
Grand Total		3700/-

2. HOSTEL :

In reference to the Govt. approval vide memo **No.A.33023/1/2022-HTE/Pt-I Dt.06.06.2022** the following rates of Hostel fees for Polytechnics are to be effective from the Academic Session 2022-2023.

Sl.No	Particulars	Approved Rates (in Rs.)
(1)	(2)	(3)
1.	Admission Fee	500/-p.a
2.	Establishment Fee	200/- p.a
3.	Medical Fee	500/- p.a
4.	Game Fee	500/- p.a
5.	Caution deposit	500/- (refundable)
6.	Seat Rent	300/- p.m
7.	Light & Water Charges	200/- p.m
8.	Mess fee	3000/- p. m.
Grand Total		5700/-

3. Examination Fees:

(These fees are to be collected from students at the time of filling up of Term-End Examination Application forms)

1	Examination Fee	Rs 400.00/- per Semester/Term
2	Examination Fee for Backlog/Dropped (Theory/Practical)	Rs 150.00/- per paper
3	Practical Examination Fee	Rs 300.00/- per semester/Term
4	Centre Fee	Rs 400.00/- per Semester/ Term
5	Admit card Fee	Rs 50.00/- per Semester/ Term
6	Mark sheet Fee	Rs 50.00/- per Semester/ Term
7	Certificate Fee	Rs 100/- (for pass out Student)
8	Mark sheet Fee	Rs 100/- (for pass out Student)
9	Migration Certificate Fee	Rs 200/- (for pass out Student)
10	Examination Late Fee	Rs 500/- (for each Semester/Term)

NOTE : The Internal Examination Fee is to be utilized for conduct of all forms of internal continuous Assessments of the students.

XXI. MATERIALS REQUIRED FOR STUDENTS TO ABOARD THE HOSTEL

For Boys:

1. Mattress and Blanket (Mutbu)
2. Bucket
3. Mug
4. Eating Plate
5. Bowl
6. Broom
7. Dustpan
8. Tiffin Box
9. Chempui/ Chemkawm
10. Emergency Light
11. Bible

For Girls

1. Mattress and Blanket (Mutbu)
2. Bucket
3. Mug
4. Eating Plate
5. Bowl
6. Broom
7. Dustpan
8. Tiffin Box
9. Chemkawm
10. Emergency Light
11. Bible

XXII. MISCELLANEOUS INFORMATION:

The caution money will be refunded only when the students leave the institute for good after recovery of all institute and other dues outstanding against his/her name.

Attendance:

Students must attend not less than 75 percent of classes (both theory and practical) to be able to appear in the Term End Examination,

Laboratory:

State of the art Laboratory for every branch of engineering. Most of the Laboratories and Workshops are newly constructed with the assistance of World Bank through Third Technician Education Project under Ministry of Human Resource Development (MHRD) Govt. of India. Recently the Institute also received assistance under AICTE-NEQIP scheme for strengthening of existing laboratories.

Identity Card:

Possession of Identity Card signed by the Institutional Head is compulsory for the students. They must have the identity card on person, inside and outside the institution campus.

Co-Curricular Activities:

There is National Service Scheme (NSS) Unit where each student is expected to enroll.

Technical Week is conducted annually where students participate in various games and sports and activities like quiz, debate, singing etc.

Besides, students are encouraged in Co-curricular activities, such as Sports, Social Services, Cultural Activities, etc and facilities are also provided for these activities.

XXIII. STUDENTS' DISCIPLINE:

Great emphasis is laid on discipline and character building.

Students are expected to maintain a high standard of discipline.

They are subjected to rules and regulations of the Institute as notified from time to time. The Principal reserves the right to remove from the rules the name of any student for :-

~ failure to pay Institute dues

~ failure to come up to the prescribed standard and,

~ unsatisfactory conduct

Students must reside in the Hostel unless exemption is granted in very special cases.

Students must obey such orders as may be issued from time to time by the competent authority.

Students must maintain good conduct and character.

Students must not cause any damage to any property of the Institute.

Students must observe discipline in all spheres of their activities.

Students must follow hostel rules issued from time to time.

Students must be properly dressed in full Uniform while attending classes and while taking part in co-curricular activities.

If, as a result of demonstration or strike, any property/equipment's in the campus is damaged, the loss caused to the institution shall be recovered either directly from those identified persons in whatever way possible or else collectively from such groups or association as may be responsible for the demonstration/strike.

Disciplinary action will be taken against a student/students found violating/committing any of the above points.

XXIV. ANTI RAGGING POLICY:

AICTE /UGC Regulations as per the Directives of the Supreme Court.

Ragging constitutes one or more of any of the following acts as per the AICTE /UGC act:

1. Any conduct by any students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness or any other student;
2. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;

4. Any act by a senior student that prevents, disrupts or disturb the regular academic activity of any other student or a fresher;
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
7. Any act of physical abuse including all variants to it: Sexual abuse, homosexual assaults, and stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
8. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student:
9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Punishment:

Depending upon the nature and gravity of the offence as established, the possible punishment as per AICTE /UGC section 9 for those found guilty of ragging at the institution level, shall be any one or any combination of the following :-

1. Suspension from attending classes.
2. Withholding / withdrawing / fellowship and other benefits.
3. Debarring from appearing in any test / examination or other evaluation process.
4. Withholding the results.
5. Debarring from representing the institution in any regional or international meet, tournament, youth festival, etc.
6. Suspension / expulsion from the hostel.
7. Cancellation of admission
8. Rustication from the institution for period ragging from 1 to 4 semesters
9. Expulsion from the institution and consequent debarring from admission to any other institution.
10. Fine ragging between Rs 25,000/- and Rs 1,00,000/-
11. Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.